



## Association of Metropolitan School Districts

2 Pine Tree Drive, Suite 380, Arden Hills, MN 55112 • 612-430-7750 • www.amsd.org

### Executive Committee Meeting

Friday, May 17, 2024, 7:30 – 9 a.m.

Hybrid meeting – In person and via Zoom

<b>Members Present:</b>	Crystal Brakke Rhoda Mhiripiri-Reed Bev Petrie	Marcus Hill Laura Oksnevad Stacie Stanley	Mary Kreger Lucy Payne Michael Thomas
<b>Staff Present:</b>	Scott Croonquist	Kimberly Jansa	Troy Melhus
<b>Guests Present:</b>	Kris Amundson Lori Grivna	Josh Downham	Jim Grathwol

#### I. Welcome and Introductions

AMSD Chair Marcus Hill called the meeting to order at 7:31 a.m. and welcomed everyone.

#### II. Approval of Minutes of April 26 Meeting

Chair Hill asked members to review the minutes from the April 26 meeting. A motion was made and seconded to approve the minutes. The minutes were approved.

#### III. Approval of May Disbursements

Chair Hill asked members to review the monthly disbursements. A motion was made and seconded to approve the May disbursements. The disbursements were approved.

#### IV. Discussion and Approval of 2024-2025 AMSD Budget and Membership Fees

Chair Hill asked members to review the proposed 2024-2025 AMSD Budget and Membership Fees. Executive Director Scott Croonquist noted that no changes had been made to these documents since the committee review at the April meeting. Croonquist reminded committee members that we are going to consult with our auditor about potentially moving from a full audit to a financial statement review. The AMSD bylaws will also be reviewed this summer and potentially revised to allow for this change.

Chair Hill reported that the personnel subcommittee, consisting of himself, Vice Chair Laura Oksnevad, and Past Chair Crystal Brakke, met to review AMSD staff salaries. The subcommittee is recommending a four percent cost of living salary increase for AMSD staff for next year (2024-2025). The personnel subcommittee will meet again to discuss establishing a metric to determine future salary adjustments.

A motion was made and seconded to approve the proposed budget and membership fees. The 2024-2025 Budget and Membership Fees were approved. The budget will be presented to the Board of Directors for final approval on May 24.

## **V. Adjournment**

There being no other business, Chair Hill adjourned the executive committee meeting at 7:38 a.m.